

Title of Post – Subject Teacher of English
Salary – MPS

CORE PURPOSE

To be responsible for the teaching and learning of subjects taught across the school

JOB PURPOSE

To assist the Teaching Community Leader in the delivery of teaching and learning in the school, to achieve the outcomes required by Government regulations and the school development/improvement plan adopted by the Governing Body. The teacher will be required to take particular responsibility for the quality of Teaching and Learning for the classes they teach.

Teachers are expected to demonstrate the highest professional practice in all areas of their work. They should be competent and effective professionals; working to improve standards throughout the school. They should be organised and efficient in all aspects of their work.

They should be excellent classroom practitioners, earning and maintaining respect with an effective visible profile throughout the school. At the heart of this should be the ability to motivate and develop pupils, placing high quality Teaching and Learning at the forefront of their lessons.

They should be creative thinkers and be prepared to take risks in order to innovate. Their focus should be on the quality of Teaching and Learning in the subjects they teach. They should be excellent communicators with a high degree of emotional intelligence. They should be energisers, demonstrating positive mental attitude in all areas of their work.

PROFESSIONAL DUTIES

2.1 To undertake the duties and responsibilities of a classroom teacher as required by the Headteacher.

- Be an excellent classroom practitioner.
- Contribute to the monitoring and evaluation of Teaching and Learning via lesson observations, pupil interviews, trails, lesson drop ins, book scrutinies etc.
- Attend Teaching Community Meetings as required.
- To implement designated Teaching and Learning policies.
- Participate in the development of appropriate curriculum initiatives in line with local and national requirements.
- Contribute, as required, to curriculum design and reviews.
- Demonstrate effective target setting, assessment recording and analysis of data.
- Deliver high quality Teaching and Learning identify and act on underachievement; be accountable for the performance of the pupils they teach.
- Be an enthusiastic role-model.
- Contribute to an ethos in the Teaching Community that is inclusive and positive, which values all staff contributions and which is based on the principles of 'personal bests for all'.
- Work with Teaching Community Leader to develop strategies for improving staff performance and student achievement.
- Have a high profile around the school throughout the day.
- Model constructive ways of dealing with wrong doing (eg avoid shouting).
- Ensure that pupils receive their entitlement to a broad and balanced curriculum, particularly taking responsibility for their subject specialism ensuring requirements of the National Curriculum are met.
- Ensure that pupils experience an educational programme that is personalised to the particular needs identified through a robust assessment system.
- Ensure that appropriate attainment targets exist for individual pupils in their care.
- Support the work of both non-specialist subject teachers and TAs to ensure continuity and progression of curriculum.
- Contributing to relevant sections of the SEF and School Improvement Plan.
- Ensure pupil portfolios, progress files and school reports are completed in accordance with school policies.
- Support enrichment and enhancement opportunities (particularly in their subject specialism) to further improve the experiences of pupils (eg Trips, Residential, Guest Speakers, Competitions etc).
- Be an effective Form Tutor. Work with the Leader of Achievement to ensure pupils make appropriate progress both socially and academically during their time at Codsall Middle School.

2.2 To have responsibility for promoting and safeguarding the welfare of children she/he is responsible for, or comes into contact with.

2.3 To be committed to undertake relevant CPD.

3. LINE MANAGEMENT – RESPONSIBILITY TO AND FOR

Required by the School Teachers' Pay and Conditions Document to carry out the professional duties of a teacher under the reasonable direction of the Headteacher of the School and to report for the purposes of day to day management to a Teaching Community Leader.

4. CONDITIONS OF EMPLOYMENT

The above responsibilities are in accordance with the requirements of the Education Act and Statutory Orders in terms of duties and working time (including those special provisions relating to the proportion of teaching time within working time for guaranteed time specifically for assessment, planning and preparation), also any local agreements, local authority circulars and guidelines giving interpretations of teachers' conditions of employment.

5. SPECIAL CONDITIONS

A teacher on the upper pay scale shall meet the performance threshold standards as specified in the School Teachers' Pay and Conditions Document. The duties required of a teacher under this job description shall be such as require the exercise of a teacher's professional skills and judgement. Their performance will be assessed against the Teacher Standards (2012) to a level that is consistent with what should reasonably be expected of a teacher in the role and at the relevant stage of their career.

6. REVIEW AND AMENDMENT

This job description is normally subject to annual review. It may be amended at the request of the Headteacher or the postholder but only after full consultation with the postholder.