

12th September 2018

Dear Parents/Carers

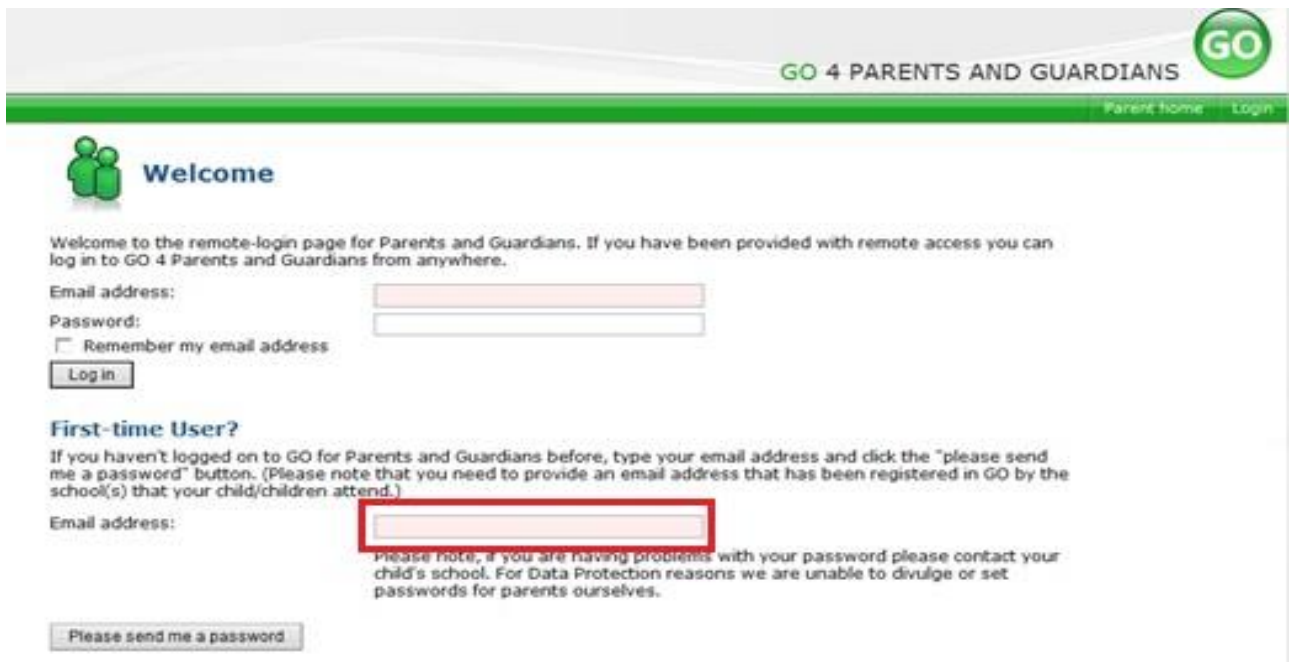
I am delighted to be writing to you to introduce our new way of improving communication with you as parents. Along with our usual means of communication, you will be able to view your child's formal school reports online three times a year and there will also be a number of other features that will updated on a daily basis. The new go4schools system introduced in the summer term of last year, will enable you to access the following information at any time:

- **Timetable** – Your child's daily and weekly timetable
- **Attendance** – Shown from the start of the academic year
- **Homework** – You will be able to view homework set by a member of staff, instructions and due date
- **Reports** – two Progress reports and a main written report during the academic year.

Your child's page is constantly updated, providing you with the latest information.

Getting Started

1. To access the site, please go to www.go4schools.com and click on the Parents icon at the top of the main page to arrive at the log-in screen.



The screenshot shows the 'GO 4 PARENTS AND GUARDIANS' login page. At the top right is a 'GO' logo. Below the header, there are links for 'Parent home' and 'Login'. The main content area is titled 'Welcome' and contains the following text: 'Welcome to the remote-login page for Parents and Guardians. If you have been provided with remote access you can log in to GO 4 Parents and Guardians from anywhere.' Below this is a login form with fields for 'Email address:' and 'Password:', a checkbox for 'Remember my email address', and a 'Login' button. A section titled 'First-time User?' provides instructions for new users, with a red box highlighting the 'Email address:' input field. Below this is a 'Please send me a password' button.



Codsall Middle School, Wolverhampton Road
Codsall, Staffordshire WV8 1PB

Tel: 01902 843177 Fax: 01902 841648

Email: office@codsall-middle.staffs.sch.uk

Headteacher: Mr P J Bowers MAEd

2. To request a password for GO 4 Schools, please enter your email address into the **'First-time User'** field.
N.B. The email address you use to enter the site **must** be the one that you provided for us on your data-collection sheet that was recently returned to school.
3. Click 'Please send me a password'. A randomised password will then be generated and sent to your email address. Please be aware that this email may not go straight into your inbox, so please check you junk/clutter mail.
4. Log into the site and view your child's page. Following this, you will be able to see your child/children's profiles for further information.

What will you see?

Attendance Data

Attendance



This information is always shown up to the **previous day**.

You can click on the blue attendance to view a more comprehensive breakdown of your child's attendance, day-by-day.



a school to be proud of

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Timetable and Attitude to Learning Grades

Day	09:00-10:00	10:00-10:00	11:00-11:00	11:15-11:15	12:15-12:15	13:10-13:10	14:10-14:10	15:10-15:10
Mo	Maths 6M/Na1	English 6.3/En		History 6EC/Hi		Geography 6EC/Ge	Philosophy Ethics and RE 6EC/Pr	
Tu	Science 6EC/Sc	Maths 6M/Na1		English 6.3/En		PE 6Ec/Pe1	Design 6Ec/De1	
We	English 6.3/En	Maths 6M/Na1		PE 6Ec/Pe2		Music 6EC/Mu	Science 6EC/Sc	
Th	English 6.3/En	Maths 6M/Na1		Maths 6M/Na1		Online Learning 6EC/Ol	ICT 6EC/It	
Fr	Maths 6M/Na1	English 6.3/En		English 6.3/En		Art 6EC/Ar	French 6EC/Fr	

Timetable
You will be able to view your child's daily and weekly timetable.

Homework

Ongoing and recent homework tasks

Showing 2 homework tasks due within the next 7 days or the last 7 days | 2 tasks in total | [View full list of homework tasks](#)

Due	Subject	Title	Guidance time	Set
Thu, 13 Sep 2018	Art	Complete Rousseau Unit Title...	60-90 min.	Thu, 06 Sep 2018
Fri, 14 Sep 2018	Geography	completion of 3 types of...	10-20 min.	Fri, 07 Sep 2018

You will be able to view homework that has been set by your child's class teacher, an approximate guide time, the date it was set and when it is due in. Here you will also be able to find lists of items your child may need for particular lessons, e.g. DT cooking lesson, spelling lists etc. If you click on the homework task itself, you may also find that you have a copy of the homework sheet or support documents needed, along with the class teachers name that you should contact should there be an issue with the task set.



Reports

You can access a report by clicking the 'View report' links. You can then also download and print copies of the reports which will be available for the whole of the year. This function will not be available until reports are published on the following dates, along with parents consultation evenings, which I will be in touch with you about nearer the time:

Year Group	Term	Report Publication dates:	Parents Evening dates:
Year 5 and 7	Autumn Term	Thursday 22 nd November 2018	Wednesday 5 th December 2018
	Spring Term	Thursday 7 th March 2019	Monday 18 th March 2019
	Summer Term	Friday 12 th July 2019	N/A
Year 6 and 8	Autumn Term	Thursday 20 th December 2018	Monday 14 th January 2019
	Spring Term	Thursday 28 th March 2019	Tuesday 9 th April 2019
	Summer Term	Friday 12 th July 2019	N/A

Finally, should you have any queries or concerns regarding this new system, or have any issues with accessing or understanding anything on the page you see when logged in, I am available at school either by phoning the school office or sending an email to office@codsall-middle.staffs.sch.uk. I will also be available on Monday 24th September 2018 from 4:30-6pm for you to drop in to have any help you require logging in and navigating the information available.

We look forward to being able to bring you more updates and improving communications through this system as the year progress.

Yours sincerely

Mrs Jennifer Collins
Senior Teacher
Leader of Numeracy

