

12th July 2018

Dear Parents/Carers

I am delighted to be writing to you to introduce our new way of reporting to you as parents. Not only will you be able to view your child's formal school reports online three times a year, but there will be a number of other features that will update on a daily basis. This new system, GO 4 Schools, will enable you to access the following information at any time:

- **Timetable** – Your child's daily and weekly timetable
- **Attendance** – Shown from the start of the academic year
- **Progress Reports** – 2 Progress reports and a main written report during the academic year.

Your child's page is constantly updated, providing you with the latest information.

Getting Started

1. To access the site, please go to www.go4schools.com and click on the Parents icon at the top of the main page to arrive at the log-in screen.
2. To request a password for GO 4 Schools, please enter your email address into the '**First-time User**' field.
N.B. The email address you use to enter the site must be the one that you provided for us on your data-collection sheet that was recently returned to school.
3. Click 'Please send me a password'. A randomised password will then be generated and sent to your email address. Please be aware that this email may not go straight into your inbox, so please check you junk/clutter mail.
4. Log into the site and view your child's page. Following this, you will be able to see your child/children's profiles for further information.

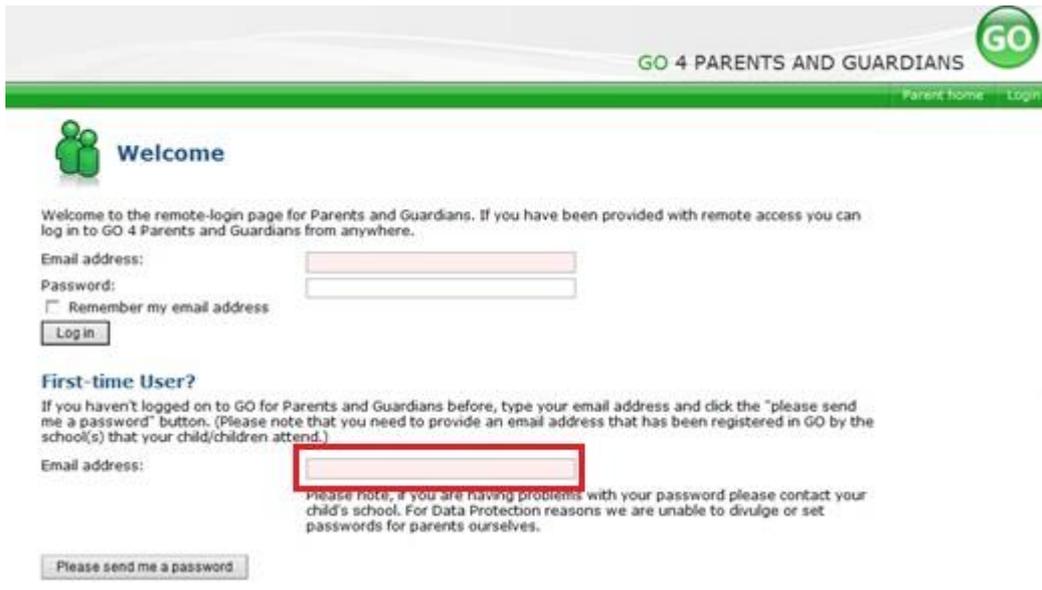


Codsall Middle School, Wolverhampton Road
Codsall, Staffordshire WV8 1PB

Tel: 01902 843177 Fax: 01902 841648
Email: office@codsall-middle.staffs.sch.uk

Headteacher: Mr P J Bowers MAEd

What will you see?



Attendance Data

Attendance

Attendance	95.83%	
Authorised absences	3	
Unauthorised absences	0	
Possible sessions	72	

This information is always shown up to the **previous day**.

You can click on the blue attendance to view a more comprehensive breakdown of your child's attendance, day-by-day.



Timetable and Attitude to Learning Grades

Mo	09:00 Maths 6M/Na1	10:00-10:00 English 6.3/En	11:00	11:15 History 6EC/Hi	12:15	13:10 Geography 6EC/Ge	14:10-14:10 Philosophy Ethics and RE 6EC/Pr	15:10
Tu	09:00 Science 6EC/Sc	10:00-10:00 Maths 6M/Na1	11:00	11:15 English 6.3/En	12:15	13:10 PE 6Ec/Pe1	14:10-14:10 Design 6ca/De1	15:10
We	09:00 English 6.3/En	10:00-10:00 Maths 6M/Na1	11:00	11:15 PE 6Ec/Pe2	12:15	13:10 Music 6EC/Mu	14:10-14:10 Science 6EC/Sc	15:10
Th	09:00 English 6.3/En	10:00-10:00 Maths 6M/Na1	11:00	11:15 Maths 6M/Na1	12:15	13:10 Online Learning 6EC/Ol	14:10-14:10 ICT 6EC/It	15:10
Fr	09:00 Maths 6M/Na1	10:00-10:00 English 6.3/En	11:00	11:15 English 6.3/En	12:15	13:10 Art 6EC/Ar	14:10-14:10 French 6EC/Pr	15:10

Timetable

You will be able to view your child's daily and weekly timetable.

Reports

You can access a report by clicking the 'View report' links. You can then also download and print copies of the reports which will be available for the whole of the year.

Annual School Report 2018

When you log on to Go 4 Schools, you will be able to access your child's main school report from **Friday 13th July 2018**. This is the new online version of your child's main school report which eliminates the need for paper copies of reports. We have moved towards a paperless version of school reports for a variety of reasons including reducing our carbon footprint, cutting down administration time and fundamentally allowing you to access information about your child's education instantly. This is the first stage of information sharing with you and hope that in the coming academic year further developments will take place, which will provide you with ongoing information about your child and his/her progress.

Should you have any queries or concerns regarding this new system, or have any issues with accessing or understanding anything on the page you see when logged in, I am available at school either by phoning the school office or sending an email to office@codsall-middle.staffs.sch.uk. I will also be available on Monday 16th July 2018 from 3:30-6pm for you to drop in to have any help you require logging in and navigating the information available.

Finally, there will be no formal parents' evening at this late stage in the year but please feel free to contact relevant subject staff if you have any concerns. If you wish to make any comments, you can do so via the main office email.



a school to be proud of

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At this point in the year, the staff at Codsall Middle School would like to thank you for your continued support with regards to your child's education and hope that you have a relaxing summer break. We look forward to welcoming your child back to school on Tuesday 4th September 2018, ready for the next year of their learning journey.

Yours sincerely

Mrs Jennifer Collins
Senior Teacher
Leader of Numeracy

