

2nd May 2017

Dear Parent/Carer

Madrid 2017 – Travel Details and Parent Meeting

I am pleased to have received our provisional travel details. These are as follows:

On Monday 17th July 2017 we will meet at school at approximately 2.45am to board the coach for a 3.00am departure.

Our flight will be from Manchester Airport with Ryanair, departing at 6.30 am. We are scheduled to arrive at Madrid Airport at 10.05am. On Friday 21st July 2017 we are scheduled to leave Madrid Airport at 13.25 and arrive in Birmingham International Airport at 14.45, we are expected to be back at school for approximately 16.30. These times are provisional and will not be confirmed until two weeks before departure.

To keep costs down, the baggage allowance is hand luggage only, and will be 10kg. Please note that it is **your** responsibility to ensure bags do not exceed the airline baggage allowance.

Further details can be found on their website;

<https://www.ryanair.com/gb/en/plan-trip/travel-extras/cabin-baggage-allowance-and-luggage-fees>

Thank you to those that have already paid in full, just a reminder that the final balance is due by **Friday 5th May**. **Please be aware that failure to pay by this date will result in your child losing their deposit and place on the trip.**

There will be an information evening on **Tuesday 6th June at 6.00pm** to discuss the arrangements of the visit.

Please feel free to contact me if you have any further questions and I look forward to seeing you at the meeting.

Yours sincerely

Mrs E Brookes

Reply Slip: Madrid 2017

I will/will not be attending the information evening on Tuesday 6th June at 6.00pm.

Name of Child _____ Form _____

Signed (person with parental responsibility) _____ Date _____