

4th October 2016

Dear Parent/carer

This year I am introducing regular target setting days for parents of pupils on the SEN register who receive extra interventions. This is an opportunity for you to discuss any concerns you have with me and for us to set appropriate targets for your child's interventions. I will be sharing with you the 'Assess, Plan, Do, Review' booklet that we will now be completing to monitor your child's progress. The type of intervention your child would benefit from will be identified and carried out for approximately six weeks. At the end of this period your child will be assessed again to evaluate whether they need to carry on with the same type of intervention or not. A copy of the booklet will then be sent home for your information.

This term's target setting days are on

Tuesday 11th October

Between 9.00am – 12.00pm and 1.00pm – 3.00pm

Friday 21st October

Between 9.00am – 12.00pm and 1.00pm – 3.00pm

The online booking system has been set up for you to make an appointment at your convenience and will go live tomorrow (this will be confirmed via text).

Yours sincerely

Mrs L Eccleston
SENCO